



**Job Description: Postdoctoral Fellow**

<b>Employee Name:</b> 	<b>Department Name:</b> Global Community Health and Behavioral Sciences
<b>Reports To (Supervisor's Name and Title):</b> Dr. Mark VanLandingham	<b>Position Location /Address:</b> Tulane School of Public Health and Tropical Medicine, NOLA 70112
<b>Position Shift / Work Schedule:</b> Monday – Friday; 8:30 a.m.-5:00 p.m	

**POSITION SUMMARY:** The Postdoctoral Fellow for the Department of Global Health and Behavioral Sciences pursues research related to displacement, migration, and health, in both U.S. and international settings. The Fellow will participate in ongoing research related to internal and international migration from, to, and within Southeast Asia; and ongoing research related to the health and demographic consequences of Hurricane Katrina. The Fellow will conduct qualitative and quantitative research, prepare manuscripts for publication and other dissemination documents, conduct data analysis, and assist in grant submissions. Graduate and/or undergraduate teaching is encouraged at a maximum of one course per year.

**REQUIRED EDUCATION AND EXPERIENCE:** *(Note: Only the following two criteria—one education and one experience—will be used for screening qualified applicants.)*

1. PhD in behavioral science, public health or related field
2. Minimum of two years conducting quantitative and qualitative research and data analysis experience.

**REQUIRED KNOWLEDGE, SKILLS, ABILITIES/COMPETENCIES TYPICALLY NEEDED TO PERFORM THIS JOB**

**SUCCESSFULLY:** *(Note: The following criteria will not be used in screening qualified applicants but may be considered in the final decision-selection process of candidates interviewed.)*

1. Highly proficient quantitative research and data analysis skills.
2. Moderately proficient qualitative research and data analysis skills.
3. Moderate grant writing skills.
4. Working knowledge of manuscript preparation and submission processes and procedures.
5. Excellent interpersonal skills.
6. Excellent oral and written communication skills.
7. Proficient computer skills; working knowledge of Microsoft software applications (word, excel).
8. Solid analytical skills and attention to detail.
9. Ability to multi-task, and prioritize work assignments.
10. Ability to work evenings and weekends, as needed.

**REQUIRED BACKGROUND CHECK, PHYSICAL AND DRUG SCREENING FOR INCUMBENTS WHO HAVE**

**CONTACT OR EXPOSURE TO ANIMALS OR ANIMAL TISSUES:** Selected candidates must complete and pass a background check and an occupational health screening as a condition of employment. For identified jobs, a drug screening will also be required. The background investigation, required occupational health screening, and any required drug screening will be conducted after a conditional employment offer has been extended.

**PREFERRED QUALIFICATIONS:**

1. Experience with and knowledge of the demography, history, and sociology of Southeast Asia.
2. Oral and written language proficiency in Vietnamese is desirable.