



## **Latino Center for Health Small Grants Program Request for Applications - 2025**

### **PURPOSE**

The Latino Center for Health (LCH) at the University of Washington provides leadership to promote the health and well-being of Latinos in Washington state, regionally and nationally, across the lifespan. Our goals are to promote innovative community- engaged research partnerships, as well as professional development for University of Washington students and faculty. LCH believes that health is a human right and strives to promote the health and wellbeing of the Latino population in Washington state.

LCH is pleased to announce the availability of three small research grants to support research collaboration between academic investigators and community-based organizations serving Latino communities. Successful applications will include both an academic investigator and a community partner with a clear focus on addressing the health of the Latina/Latino/Latine individuals, families or communities in Washington state. Each grant award is up to \$25,000 and does not include indirect costs. The deadline for submission is February 10, 2025. Funds will be awarded in May 2025 for up to a one-year project with a community partner.

### **ELIGIBILITY**

Proposals must be co-led by an academic researcher and a community partner. Academic researchers serving as Principal Investigators must be faculty at one of our affiliated institutions, the University of Washington (Seattle, Tacoma or Bothell). This includes those with affiliate and acting faculty appointments, as well as Research Scientists who are permitted by their school, department, or research center to serve independently as a Principal Investigator on federal grants. Community partners must be a community-based organization (CBO) with a goal of promoting the wellbeing of the Latino population in Washington State.

### **PRIORITIES**

Proposals are evaluated on their scientific merit, significance, approach, level of innovation, strength of community partnership, and feasibility of the proposed research. Research should focus on Latino communities in Washington state. We encourage proposals that address our priority research areas (health care access and utilization, behavioral health, violence prevention, and occupational health). Priority will be given to applications that demonstrate a history of collaboration and clear commitment to the community partner.

### **FUNDING LEVEL**

Applicants may request funding up to \$25,000. This award can fund pilot research projects or build upon an existing project to support additional community-engaged research activities. Applicants are encouraged to seek matched funding from their department, organization or other units though not required. LCH will review only one proposal by a Principal Investigator or Co- Investigator during this review period. Similarly, only one project per community organization may be submitted during this review period.

## APPLICATION PROCEDURES

**Applications must be received by Monday February 10, 2025.** For researchers at the University of Washington, applications are submitted to the Latino Center for Health and not submitted through the Office of Sponsored Programs (OSP), so no eGC1 is required. For all applicants, UW Human Subjects Committee approval is not required prior to submission but will be required if the proposal is funded and includes the participation of human subjects.

Complete applications (including cover page and any attachments) must be submitted as a PDF by email to [latcntr@uw.edu](mailto:latcntr@uw.edu). The complete application must include signatures (ink or electronic) of the Principal Investigator, any co-PI, Department Chair (if applicable), and Dean's designee of each respective unit applying.

In preparing proposals, please keep in mind that while reviewers will be selected from the general area in which the proposal is made, not all review committee members necessarily have an area of expertise that overlaps with the particular field of each proposal.

Below is a summary of the materials necessary for us to consider your application.

### COVER PAGE (1 page) [Found at end of this document]

- Title of project
- Name, title, department/organization, email, mailing address, and signature for both the academic and community partners.
- Narrative statement briefly describing the backgrounds of the academic and community partner(s), as well as a short description of the proposed project (300 word limit).
- Calendar dates of period support are requested. The latest start date should be May 30, 2025 and all funds must be spent by May 30, 2026.
- Total amount of financial support requested.

### BODY

Please format your document with a font size of at least Arial 11 or Times New Roman 12, 6 lines per inch, and margin width of 0.75 or larger.

Applications should include the following research plan (up to 6 pages total) as follows:

**Objective:** State the overall objective and/or long-term goal of project.

**Background:** Review significant previous work and the current state of research in the field your proposal addresses, including any work of your own.

**Specific aims:** List the specific aims of your project over the period for which you are requesting support.

**Methods:** Describe your research plan, including techniques you plan to use, population you plan to recruit from and method of recruitment, the number of participants you plan to enroll, how you plan to analyze your data, and a plan for evaluation at project completion. If possible, discuss limitations inherent in your method, potential weaknesses in your work, and possible strategies to address these limitations and weaknesses.

**Significance:** Discuss the potential importance of your proposed project and any novel ideas or contributions to the community you are proposing a partnership with. Explain how the results may be used, and/or how this project could lead to future projects in this or a similar field.

**Collaboration:** Please describe your collaborative efforts between partners or past relationships with proposed study partners. Also include letters of support from the community group(s) or researcher you are planning to partner with.

**Timeline:** Include a timeline or work plan showing the steps you'll take to conduct and complete your project or activity by June 2026.

### BUDGET & BUDGET JUSTIFICATION

Use budget categories designated by the UW Financial Accounting System, including the cost of fringe benefits. This budget should include all persons, paid and unpaid, who will carry out the research, including their roles/function in the project. Also itemize and/or justify major cost items. Please also describe any matching funds that will contribute to this project. Budgets are not allowed to include indirect funds.

### BIOSKETCH

Please include an NIH style biosketch (including Research Support), for all investigators involved with the project. Community partners can submit a 2 page CV or resume in place of the biosketch.

### REVIEW OF APPLICATIONS

Proposals will be reviewed by a committee comprised of members of our External Advisory Board, Community Representatives and UW faculty and/or researchers familiar with the proposed research topic. Awardees will be announced by March 10, 2025.

### HUMAN SUBJECTS APPROVAL

Projects involving human subjects must obtain approval from a Human Subjects Committee by May 1, 2025. LCH follows NIH guidelines in requiring that "Key personnel" receive training in research conduct, either in person or web-based form. Please see <http://www.washington.edu/research/hsd> for more information.

### ADMINISTRATION OF FUNDS

Projects will be funded for up to 12 months. The PI is responsible for the proper administration of funds. LCH cannot assume fiscal responsibility for over-extended budgets.

In any publication resulting from this awarded project, it is expected that the source of support be properly acknowledged as the Latino Center for Health, University of Washington.

An example of acceptable acknowledgement is as follows: “We acknowledge the support of the Latino Center for Health at the University of Washington, whose funding has been pivotal in enabling this research.”

## DISSEMINATION OF RESULTS

The UW Latino Center for Health wants to contribute to the dissemination of findings and results to inform the broader community to improve the health of Latinx individuals, families and communities. Thus, we require a 6-month project update from the research team as well as a Final Report be submitted within 90 days of completion of projects funded by LCH. Funded investigators will receive a template for the final report if they are chosen for funding. Funded projects will also be expected to present the results of their project at an event coordinated by the Center.



**Small Grants Application Cover Page**

**Due:** February 10, 2025

**Project Title:** \_\_\_\_\_

**Academic Partner**

Name & Title \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

**Community Partner**

Name & Title \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

**Funding Period:** Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Total Amount Financial Support Requested:** \_\_\_\_\_

**Narrative statement briefly describing project, applicant and community partner: 300 word limit**