

Dear CSDE Grant Committee,

I am writing to request \$2,000 matching fund for the proposal to be submitted to UW's Population Health Initiative (PHI). I recently completed [a national census study](#) on community land trusts (CLT) and have collected a national CLT dataset. As a derivative work of the national study, I am partnering with a colleague from the Department of Urban Design and Planning to study CLTs' environmental efforts. This interdisciplinary research involves two CLTs whose Executive Directors will be our community partners. We have already received an initial planning grant from PHI this summer and were invited to submit a proposal for the full study which is due on October 1<sup>st</sup> (equivalent to their Tier 2 grants). I am attaching a draft of the PHI proposal for your reference. Below is the budget and budget justification for the proposed study.

Thank you for your consideration. Should you have any questions, please feel free to contact me.

Best regards,

Vince Wang

**Project Budget**

	<b>Requested from Initiative</b>	<b>Funding Match by:</b> <b>CSDE</b>	<b>Funding Match by:</b>	<b>Funding Match by:</b>
<b>Salaries</b>				
Faculty	\$35,768			
Staff				
Student				
<b>Benefits</b>				
Fringe Benefits Based on Payroll Load Rate In Effect	\$8,084			
<b>Supplies and Materials</b>				
Supplies, Equipment Under \$2,000, etc.	\$900			
<b>Equipment</b>				
Equipment Over \$2,000				
<b>Travel</b>				
Per Diem Lodging/Meals/Expenses, Air Fare, Mileage, Car Rental	\$248	\$2,000		
<b>Tuition</b>				
For graduate students				
<b>Other</b>				
	\$5,000			
<b>Total Direct Costs</b>	\$50,000	\$2,000		

## **Budget Justification**

### **Salary**

*Vince Wang PhD* (1.7 Summer months) will contribute expertise on community land trusts, co-develop the interview guide, co-conduct desk-based document review and interviews, provide feedback on qualitative data analysis, and co-develop final manuscript and policy memorandums. Requesting \$19,654 in salary and \$4,442 for fringe benefits.

*Dylan Stevenson PhD* (1.7 Summer months) will contribute expertise on environmental sustainability and qualitative methodology, co-develop the interview guide, co-conduct desk-based document review and interviews, conduct qualitative data analysis, and co-develop final manuscript and policy memorandums. Requesting \$16,114 in salary and \$3,642 for fringe benefits.

### **Fringe benefits**

The University of Washington's federally negotiated fringe benefit rate has been applied to salaries at the rate of 22.6% for faculty. Fringe benefit rate will be adjusted as needed when the new amounts are published for the 2024/2025 fiscal year.

### **Supplies**

\$900 is requested for professional transcription of 12 60-minute interviews at \$1.25/min. We plan to conduct 8 additional interviews via Zoom using Zoom's transcription function.

### **Travel**

\$833 is requested for two-day trip in Lopez Island, Washington for up to six one-hour, in-person interviews. This includes two-day rental of UW's UCAR at \$22.75 per day, \$67.75 round-trip ferry fares, \$90 per diem per person, and two rooms for one night at \$180 per night.

\$1,415 is requested for two-day trip in Bend, Oregon for up to six one-hour, in-person interviews. This includes round-trip airfare at \$180 per person, \$200 per person ground transportation, \$73.75 per diem per person, and two rooms for one night at \$180 per night.

### **Other**

\$2,000 is requested for a subcontract to each of partnering CLTs (\$4,000 in total) to support Sandy Bishop and Jackie Keogh's participation in the project. Specifically, both Executive Directors will provide expertise on the operation and management of their respective organizations and feedback on research design (e.g., codebooks, interview guide). They will also support recruitment of informants and reviewing research outputs including manuscript and the program memorandum.

\$1,000 is requested to provide a \$50 honorarium to each informant (up to 20 informants in both CLTs).

**Matching funds:** We are requesting \$2,000 matching fund from CSDE which will be used to cover Drs. Stevenson and Wang's travel expenses after \$248 which will be covered by this grant.